**The Reykjavík Grapevine – Application for Internship**

**Application**

I the undersigned hereby apply for a three-month internship at The Reykjavík Grapevine.

**Name:**

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**Age:**

**\_\_\_\_\_**

**Contact details (e-mail address, postal address, cell number):**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Preferred three-month internship period:**

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**Alternate three-month internship period:**

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**Work/school experience (detailed experience should be in attached CV):**

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**Writing experience (feel free to attach a document of writing samples):**

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**Is English your first language? If not, do you regardless feel qualified to write quality stories and articles in English? Why/why not?**

**Why are you interested in interning at The Reykjavík Grapevine?**

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**Why are you interested in working in the field of publishing/journalism?**

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**Signed,**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Internship details**

**Goal**

Grapevine interns’ responsibilities are legion. Your work will vary depending on your own abilities and aptitudes, but will likely include basic data entry, updating our website, research, writing and editing.

Our aim is to help our editorial interns foster and hone their craft through their work for us. To that end, we will assign you writing duties immediately, gradually moving on to more ambitious projects based on your abilities and interests.

**Work hours**

Grapevine interns are expected at the office during normal work hours, i.e. from nine to five each weekday (with standard lunch and coffee breaks). Furthermore, you may be expected to do research, attend shows or attend trips outside of work hours.

We do try to be flexible with our interns, and are happy to re-work their schedules to accommodate other activities/jobs/whatever.

**Compensation**

We pay interns from EEA countries a monthly housing stipend of 20,000 ISK. Interns that are supported by internship programmes (such as Erasmus, etc.) do not receive compensation. Unfortunately, we cannot legally pay interns from the United States, but we do offer meal coupons (perfectly legal) in lieu of the housing stipend.

**Housing in Reykjavík**

Housing in Reykjavík is generally cheap-ish. You can expect to pay around 60,000 to 85,000 ISK/month for a room in downtown Reykjavík. You can find housing for instance through our classifieds section, [classifieds.grapevine.is](http://www.classifieds.grapevine.is), and through other avenues). To ensure you don’t spend all your time commuting, try looking for housing in the 101, 105 or 107 postal codes.

**Work permit**

Interns do not need a work permit to work for the Grapevine, so long as their stay in Iceland is limited to the standard three-month stint.

**The Grapevine office**

The Reykjavík Grapevine’s office is a small one. In general, there are around eight steady staff members working around the office, along with two interns. This often changes in the summer.

The office is equipped with most of the things you would expect a magazine’s office to be equipped with. We have a pretty great coffee maker (well, it’s alright in any case), some computers, a printer, a fax machine and a bunch of telephones. There are also bathroom facilities.

We currently have two computers dedicated solely for the use of interns, but editorial interns are encouraged to bring their laptops to work with, if at all possible.

**About the Reykjavík Grapevine**

The Reykjavík Grapevine is free alternative magazine in English published eighteen times per year. Six times (monthly) during the winter (November-April). Twelve times (bi-weekly) during the summer (May-October). The magazine is distributed all over Iceland to over 1,000 locations. Each issue is printed in 25,000 copies, and is usually 48-64 pages long.

The Grapevine covers everything Iceland-related, with a special focus on news-related events, human-interest stories, music, culture and events. The paper’s main goal is to remain a reliable and trusted source for information and entertainment.

Due to our excellent distribution network and dedicated readership, The Reykjavík Grapevine is by far the Icelandic tourist market’s most prevalent publication.

**About Grapevine.is**

Grapevine.is is an entertainment and information website that caters to Iceland enthusiasts, English-speaking Icelanders and travellers planning a trip to the country. At its core, Grapevine.is is the web-edition of the biggest and most widely read tourist publication in Iceland, The Reykjavík Grapevine, adding to that a wide selection of materials that make full use of the web's potential.

The site contains learned as well as lighter articles on all of the main topics of discourse in Iceland at each time: in cultural life, politics or general social affairs. Naturally, a high emphasis is placed on tourism in Iceland and the many options visitors to the country are faced with. The site also features a thorough events listing section where one can find updated information and recommendations for shows, concerts, clubs and events and a grand, continuously updated database of Iceland's main restaurants, clubs, cafés, shops, museums, tours and tourist attractions. Every back issue of The Reykjavík Grapevine may be read and downloaded from Grapevine.is, and new issues are made available upon their street date.

Applications should be submitted to editor@grapevine.is and publisher@grapevine.is with “INTERNSHIP” as a subject line. Attached with writing samples in English and CV.